

Information on Data Processing

The personal data provided by you, in particular name, address, telephone number etc., which are necessary and required solely for the purpose of the execution of the resulting contractual relationship or client relationship, are collected on the basis of the law, Art.6 s.1 b GDPR. This also applies to any processing necessary to carry out pre-contractual measures.

1. Name and Contact Details of the Controller

This information on data protection applies to data processing by:

Augustin und Bugg, (hereinafter Augustin and Bugg), Kopernikusstr. 28, D-90459 Nuremberg, Email: reception@augustinbugg.com, Phone: +49 (0)911 - 945 88 88, Fax: +49 (0)911 - 945 88 90

2. Collection and Storage of Personal Data as well as Type and Purpose and their Use

If you instruct or mandate us, we collect the following information:

- title, first name, last name,
- a valid e-mail address,
- address,
- telephone number (landline and/or mobile)
- further information necessary for processing the order or the mandate given.

This data is collected,

- to identify you as our client;
- in order to process the order or mandate appropriately and to be able to advise you;
- to correspond with you;
- for invoicing;
- for the processing of further claims against you arising within the scope of the order or the issued mandate.

The data will be processed upon your request and is required for the purposes stated in Art.6 s.1 sentence 1 b GDPR for the appropriate processing of the order or the mandate issued and for the mutual fulfilment of obligations arising from the contractual relationship or the mandate relationship.

The personal data collected by us for processing the order or the mandate issued will be stored until the end of the statutory retention obligations (6 years after the end of the calendar year in which the mandate was terminated in the case of lawyers' mandates) and then deleted, unless we have been informed in accordance with Art.6 s.1 sentence 1 c GDPR due to tax and commercial law storage and documentation obligations (from Commercial Code (*HGB*), Criminal Code (*StGB*) or Tax Regulation (*AO*)) are obliged to a longer storage or you have consented to an additional storage according to Art.6 s.1 sentence 1 a GDPR.

3. Passing on of Data to Third Parties

Your personal data will not be transmitted to third parties for purposes other than those listed below.

As far as this is necessary according to Art.6 s.1 sentence 1 b GDPR for the processing of the contractual relationship or client relationship with you, your personal data will be passed on to third parties. In the case of attorneys' mandates, this includes in particular the passing on to the opposing parties and their representatives (in particular their attorneys at law) as well as courts and other public authorities for the purpose of correspondence and for asserting and defending your rights. The lawyer's duty of confidentiality remains unaffected and data subject to the lawyer's duty of confidentiality will only be passed on to third parties with your prior consent.

The data passed on may be used by the third party exclusively for the purposes mentioned.

4. Rights of the Persons Concerned

You have the right:

- in accordance with Art.7 s.3 GDPR, to revoke your consent to us at any time. As a result, we are no longer allowed to continue processing data based on this consent in the future;

- to request information about your personal data processed by us in accordance with Art.15 GDPR. In particular, you may request information about the purposes of processing, the category of personal data, the categories of recipients to whom your data have been or will be disclosed, the planned storage period, the existence of a right to rectification, deletion, restriction of processing or objection, the existence of a right of appeal, the origin of your data, if these have not been collected by us, and the existence of automated decision-making including profiling and, if applicable, meaningful information on their details;
- to immediately request the correction of incorrect or complete personal data stored by us in accordance with Art.16 GDPR;
- to request the deletion of your personal data stored with us in accordance with Art.17 GDPR, unless the processing is necessary to exercise the right to freedom of expression and information, to fulfil a legal obligation, for reasons of public interest or to assert, exercise or defend legal claims;
- pursuant to Art.18 GDPR, to restrict the processing of your personal data if you dispute the accuracy of the data, if the processing is unlawful but you refuse to delete the data and we no longer need the data, but if you need it to assert, exercise or defend legal claims or if you have filed an objection to the processing pursuant to Art.21 GDPR;
- to receive your personal data provided to us in a structured, current and machine-readable format in accordance with Art.20 GDPR or to request its transfer to another person responsible; and
- to complain to a supervisory authority pursuant to Art.77 GDPR. As a rule, you can contact the supervisory authority of your usual place of residence or workplace or our office.

5. Right of Objection

If your personal data are processed on the basis of legitimate interests pursuant to Art.6 s.1 sentence 1 f GDPR, you have the right to object to the processing of your personal data pursuant to Art.21 GDPR, provided that there are reasons for this arising from your particular situation.

If you wish to exercise your right of objection, simply send an e-mail to reception@augustinbugg.com.